## **Complaint to the Police Complaint Authority**



Date: / /

To, The Chairperson, Police Complaint Authority, Daman & Diu and Dadra & Nagar Haveli, Silvassa.

Use this form to make a complaint about Daman & Diu and Dadra & Nagar Haveli Police. If you have any questions, please contact the Authority's officer by Emailing <u>pca.dd.dnh@gmail.com</u> or <u>pca-dd-dnh@nic.in</u> or phoning to 0260 – 2630028.

#### 1. Your Details:

Title (Mr./ Mrs./ Ms.)	
First Name	
Family Name	

#### Postal Address:

Building Name		
Flat/ House No.	Village Name	
Area/ Street Name	Postal Code	

#### **Contact Details:**

2.

Landline Number	1.	2.	
Fax Number	1.	2.	
Mobile Number	1.	2.	
Email Address	1.	2.	

**Your Complaint:** Please tell us about the Police actions you wish to complain about. Answer any questions that are relevant to your complaint.

When did it happen?	
Day of week	
Date	
Time	AM/ PM



# Complaint to the Police Complaint Authority

Where did it happen?			
Address/ Location			
Village/ City Name			
Who was involved?	Please provide the names of any Police Staff you wish to complain about.		
Police Officers	If you do not know the names, please provide any other identifying details such as Rank, Badge Number and/ or a description of the officer.		
Others:	If possible, please provide the names and contact details i.e. Phone/ Fax Nos., Mobile Nos. and Email Address of any other people who may be able to help the authority to resolve your complaint. This may include witnesses or other people involved in the incident.		
What happened?	Please tell us about the Police actions you want to complain about, if you need to, you can continue on a separate sheet of paper.		



### **Complaint to the Police Complaint Authority**

**Supporting information:** Please include any supporting information you think is relevant – for example, correspondence with police, photographs, and a doctor's certificate (if you suffered an injury).

**3.** Your Signature: To the best of my knowledge, everything I have said in this complaint is true.

Place :	Signature :	
Date :	Name :	

Please send this form and any supporting information to:

- 1. Police Complaint Authority, Secretariat, 2<sup>ND</sup> Floor, Village- Amli, Silvassa 396230 Or
- 2. Office of the Deputy Collector (Nodal Officer Police Complaint Authority), Collectorate, Diu Or
- 3. Fax to: 0260 2630028 Or
- 4. Email at pca.dd.dnh@gmail.com or pca-dd-dnh@nic.in

### Useful Tips:

- > Do not complain to more than one Authority at the same time
- Sive the Police Complaint Authority some time to decide on your complaint
- If you don't hear anything from them, write to the Police Complaint Authority asking for information about the progress of your case
- If you receive no response then you can approach the other allied institutions or even the courts.
- You can also make use of the Right to Information Act to procure any document which has not been provided to you by the commissions or the Police Complaint Authority or in case of inordinate delay in disposing of the complaint.